QUANTA

Index No. _________
(for Quanta Corporate use)

Related Party Transaction Approval Form

Contact Information			
Operating Unit (if applicable)	**Contact Person**	**Phone**	**Email**

Proposed Transaction Information		
1. Name of Related Party (counterparty to OpU or Quanta)[1]	**2. Proposed Transaction Date**	**3. Amendment / Modification of Prior Transaction?**
		☐ Yes ☐ No

4. Relationship to Operating Unit or Quanta

Is Related Party a current employee of Operating Unit or Quanta?

☐ Yes (Title: ______________________) ☐ No

If no, describe Related Party's relationship to current employee of Operating Unit or Quanta (including position/title of current employee):

5. Describe the nature of the proposed transaction (including address and a description of any physical assets involved).

6. Provide the dollar amount or value of the proposed transaction. For ongoing arrangements, provide (a) estimated duration of transaction and (b) an estimate of both the total dollar amount to be paid and the maximum amount to be paid in any calendar year.[2]

7. Describe the availability of comparable products or services from unrelated third parties.

8. Provide an assessment of whether the proposed transaction is on terms that are comparable to the terms available to an unrelated third party or to employees generally.

Approvals / Signatures

Operating Unit President / Quanta Corporate Business Unit or Department Leader (as applicable)

_______________________________________ ____________________

Name: ________________________ Date

Title: ________________________

Quanta Corporate Management (CEO / COO / CFO)

_______________________________________ ____________________

Name: ________________________ Date

Title: ________________________

Quanta Corporate Legal Department

_______________________________________ ____________________

Name: ________________________ Date

Title: ________________________

[1] Examples include: owner of land to be leased and address, proposed purchaser of equipment to be sold, or individual proposed to be hired as an employee of the Operating Unit or Quanta.

[2] As an example: (1) for a lease or other transaction involving periodic payments, provide both the amount and frequency of the payments (e.g., monthly rent); (2) for employment, provide the hourly rate or annual salary, along with a description of all other compensation that would be received (e.g., bonus, healthcare); (3) for loans and other indebtedness, provide the largest principal amount that would be outstanding at any time and the interest rate; and (4) for asset sales and purchases, provide both the proposed sale amount and an assessment of the fair market value of the asset.